

RFP 19-02 Management Consultant Services
Addendum #1
April 8, 2019

- Question 1.** What is the budget for this project?
Answer. The budget for the scope of work provided is \$50,000.00 to \$70,000.00. Although, it may increase with additional work added during the contract term.
- Question 2.** Page 3 states that “an information packet will be provided...” can you provide the document electronically?
Answer. The packet is the Request for Proposal.
- Question 3.** Section 1.4. Please provide all addenda and amendments.
Answer. There are no prior addendums or amendments. This addendum must be signed and attached in the “Original” copy of the proposal. A second addendum proposal must also be signed and attached to the “Original”. Addendum #2 is changing the due date due April 18th being a holiday for the Butler Metropolitan Housing Authority.
- Question 4.** Section 1.5 states that “all proposals must be submitted on the form...”, please provide the form.
Answer. The proposal form is attached behind Exhibit B of the Request for Proposal.
- Question 5.** Section 1.5. There is a list of forms needed and Section 4.0 contains a list of required forms. Section 1.5 included only 2 forms, are they to be included in our proposal?
Answer. All forms that are required at the time of the submission of the proposal are included in the Request for Proposal behind Section 4.0, which includes those indicated in Section 1.5.
- Question 6.** In Section 1.5, indicates a Certificate of Corporate Good Standing for is required, please provide form, as we could not locate it on the website.
Answer. The Certificate of Corporate Standing is provided by the company with the proposal.
- Question 7.** Section 3.0 second paragraph, it is our assumption that consultants do not need to be a health benefits broker.
Answer. This was in error, it should read “...expertise in Management Consulting.”

Addendum Receipt

My signature at the bottom of this receipt will certify that I have received **Addendum #1 to RFP19-02 Management Consultant Services** and this receipt will be included in the final bid proposal that is submitted.

Signature

Printed Name _____

Printed Name of Company _____

Date _____