

February 26, 2015

Wood and Lamping LLP
600 Vine Street
Suite 2500
Cincinnati, Ohio 45202-2491
Attn: C. J. Schmidt

Re: **RFP 15-01 Legal Services**

Mr. Schmidt:

The Butler Metropolitan Housing Authority has completed the RFP process for the above-mentioned contract. A contract will be awarded to Wood and Lamping, LLP, as your company was the most responsive bidder.

Congratulations on this new contract.

If you have any questions, please feel free to give me a call.

Sincerely,

BUTLER METROPOLITAN HOUSING AUTHORITY

Rita A. Adams
Accounting Manager

Cc: Legal Services File

Under Item C-3, the following Resolution was introduced by **Jeff Rulon** who moved for adoption.

RESOLUTION NO. 2324

**TO AWARD A CONTRACT TO WOOD and LAMPING, LLP
FOR
LEGAL SERVICES**

WHEREAS; it was time to solicit bids for **Legal Services** for the Butler Metropolitan Housing Authority; and

WHEREAS; the Authority, in accordance with HUD regulations, solicited proposals from qualified companies via mail and legal ads in two newspapers; and

WHEREAS; the Authority received one proposal; and

WHEREAS; after reviewing the proposal, the Authority determined that the proposal of Wood and Lamping, LLP is the most responsive and responsible proposal; and

WHEREAS; as a result, the Authority desires to award a contract to Wood and Lamping, LLP for Legal Services for the period **3/1/15 to 2/28/2017** (with the option to extend the contract for an additional three (3) years at no additional cost to the Authority).

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of Butler Metropolitan Housing Authority authorizes the Executive Director to award a contract to Wood and Lamping, LLP for Legal Services for the period **3/1/15 to 2/28/2017** (with the option to extend the contract for an additional three (3) years at no additional cost to the Authority).

Brian Whitehill seconded the Resolution adoption and upon roll call, the "AYES" and "NAYS" were as follows:

AYES: Jeff Rulon, Brian Whitehill, Kathy Becker, Joseph Schutte, James Sherron

NAYES: None

Thereupon the Chairperson declared said motion carried and said Resolution adopted.

ADOPTED: February 26, 2015