



January 25, 2018

Peck-Hannaford + Briggs
4670 Chester Avenue
Cincinnati, OH 45232
ATTN: Jeff Holloway

Re: **RFP 17-03 Plumbing Repair Services**

Mr. Holloway,

The Butler Metropolitan Housing Authority has completed the RFP process for the above-mentioned contract. A contract will be awarded to Peck-Hannaford + Briggs, as your company was the most responsive and responsible bidder.

Congratulations on this new contract.

If you have any questions, please feel free to give me a call.

Sincerely,

Butler Metropolitan Housing Authority

A handwritten signature in blue ink that reads "Joe Mauch".

Joe Mauch
Procurement/Budget Assistant

Cc: Plumbing Repair Services File